

## COMMITTEE ON JOINT SCHOOL BUILDINGS

**January 17, 2001**

**5:30 PM**

Chairman Herbert called the meeting to order.

The Clerk called the roll.

Present: Alderman Pinard, Alderman Thibault, School Cmte. Member Herbert, School Cmte. Member Leonard

Absent: School Cmte. Member Paradis

Messrs: T. Clougherty, M. Slagle, F. Matuszewski, N. Tanguay

Chairman Herbert addressed item 3 of the agenda:

Minutes of a meeting held on November 15, 2000.

On motion of Alderman Pinard, duly seconded by Alderman Thibault, it was voted to accept the minutes as presented.

Chairman Herbert addressed item 4 of the agenda:

### High School Stages --

Engineer Clougherty stated the precautions that were identified last year have been remedied. We are continuing to further safety measures to include a fire escape at Central and some guardrails at West. We have issued a change order to Meridian Construction that we are in the process of executing and completion is expected within two months on that.

Alderman Pinard asked Bonnette, Page & Stone do they have this picture or are they still going.

Engineer Clougherty replied that was \$6,950.00 and that was done a long time ago actually.

On motion of Alderman Thibault, duly seconded by Alderman Pinard, it was voted to accept the High School Stage Renovations report as presented.

Chairman Herbert stated Peter, you said...was this the part Mr. Duffey was expressing an interest in.

School Cmte. Member Leonard replied in the affirmative and stated also the stage.

Chairman Herbert stated this is related but it is not on the agenda. Just so we could get it into the record...we recently agreed to spend \$150,000 of \$250,000 available on the West High improvements. That is in the process, correct.

Engineer Clougherty replied in the affirmative.

Chairman Herbert stated there is another \$100,000 that is available for work at the Central High School stage area. At this point, that work is still being formulated.

Engineer Clougherty replied in the affirmative.

Chairman Herbert stated it is simply not...the scope of the work has not been addressed. I have talked with Mr. Clougherty and we are going to get Central a little more involved in it than they have been in the past apparently.

School Cmte. Member Leonard stated which I was going to do it to...like the acting groups and the bands to do a bingo fundraiser to help out.

Alderman Pinard asked what is the actual cost to repair that.

Chairman Herbert replied the scope of the work has not been finalized yet. In other words, the high school to date has not made it clear as to exactly what they consider a priority for the \$100,000. There are several items that it could be spent on. That discussion figuring out exactly where they are going to do it and what has not been finished.

Alderman Pinard asked how long are they going to play with this.

Chairman Herbert replied they are not going to play much longer.

On motion of Alderman Pinard, duly seconded by Alderman Thibault, it was voted to have Engineer Clougherty report back to the committee in thirty days on the Central High School stage project.

Chairman Herbert stated we just need to get a little organizational work done quickly. We are ready to do it and it will be done.

Chairman Herbert addressed item 5 of the agenda:

Henry J. McLaughlin Jr. Middle School --

Engineer Clougherty stated the flooring contractor satisfactorily refinished the gym floor during Christmas vacation. We consider that issue to be resolved at this point.

Alderman Pinard asked Bonnette, Page & Stone are they completely out of this now with the floor done.

Engineer Clougherty replied Bonnette, Page & Stone has rejuvenated their efforts to identify any potential problems with the roof. They have stepped forward and asked to be reincluded in the discussions and I am working with their vice president in order to identify potential problems or solutions with the roof.

Alderman Pinard asked I was there yesterday for another problem and Mr. Albert did tell me that there is a leak there again, are you aware of that.

Engineer Clougherty replied I was aware of a leak on the ninth in room 262 and from what I understand it was corrected.

Alderman Pinard stated check with Barry Albert because he told me there was another leak over the weekend.

Engineer Clougherty stated Barry is pretty consistent in his reporting of the roof problems.

Alderman Pinard stated just check with him.

Engineer Clougherty replied in the affirmative.

Alderman Thibault asked Bonnette, Page & Stone as a rule has been quite amiable in taking care of the problem whenever they have had problems, right, or is that wrong.

Engineer Clougherty replied I hesitate to agree with that statement in that this project is still sitting on our table as an active project.

Alderman Thibault asked they were the ones who were involved with the Northwest School, right, and they did come across and really took care of that, right. They did the best they could so I just do not want to put people in the position that they should not even look at it when we ask something. Maybe I am not wording the question right but...it seemed to me that they were always willing to look and listen to problems that we have. And if that is not true, I want to know that. But that is the impression I got in talking to them whenever I did for whatever problems they had.

Alderman Pinard stated Mr. Chairman, before Tim Clougherty came aboard we had nothing but trouble with Bonnette, Page & Stone and I am the one who suggested that we put them back and they held them back because of their quality of work. I spoke with the Governor's Council about this because for some reason...but if the vice president or the president of the company would like to come over and address us I would be willing to listen because you have to give somebody a break to do...probably bad supervision or whatever the case may be. Right now as far as I am concerned they are on the "red list". I rest my case.

Alderman Thibault stated I have no problem with that. I was under the impression that they had, in fact, come across on many things that were not even their fault and they have come across. That is why I thought that here is a company that is willing to do this when it is not even their fault.

Alderman Pinard stated I think you are wrong because they gave us a lot of trouble on the floor...the floor alone took us over a year.

Engineer Clougherty stated our relationship with them has been hot and cold. There are some issues that...

Alderman Thibault stated we should show that the next time we provide contract.

Alderman Pinard stated we are.

Engineer Clougherty stated we have.

Chairman Herbert addressed item 6 of the agenda:

ADA Accessibility/School Elevators  
Webster School Elevator/ADA Improvements --

Mr. Matuszewski stated the project is nearing completion. The elevator is complete and in use. The handrails have been installed and we have begun the

closeout of the project. Certificates of substantial completion have been issued and been dated. There remain some financial issues to be worked out with the contractor on a couple of extras but other than that it is reaching conclusion.

Alderman Thibault asked when do you feel these things will be handled.

Mr. Matuszewski replied I would expect within the next couple of weeks. We have asked the contractor for back-up material for his claims for extras and we are waiting receipt of those. With that, we will be able to act upon it.

Alderman Thibault asked are we still holding an amount encumbered here until they get all these things done.

Engineer Clougherty replied we typically retain 10% and in some instances we retain 10% until the contract is 50% complete and then we will retain 5%...

Alderman Thibault asked are we still in that area right now.

Chairman Herbert stated it says "retainage \$52,883 out of \$571,000".

Alderman Thibault stated I just wanted to be sure that we are still in that mode. So you feel within two or three weeks we are going to resolve these other differences.

Mr. Matuszewski stated I certainly hope so, yes.

Alderman Pinard asked Tim, I talked to you today about Gosselin Hardware and the outstanding bill with them on the handrails, did you straighten that out today with the Gosselin company.

Engineer Clougherty replied it is Gosselin Steel. They are contractors with Eclipse Construction. My guy explained earlier and there are some issues that we have asked for further clarification regarding their request for a change order that we have yet to receive. Upon receipt of that clarification we will examine it and based on that issue a change order to the contract correspondingly. But they have not responded to a request.

Alderman Pinard stated I would get a response for you tomorrow because I will make sure of that. I will put myself in that position so I will have Mark Hobson get hold you tomorrow.

Engineer Clougherty stated that is fine.

Chairman Herbert stated we have someone here that is going to address this issue.

Ms. Slagle stated my name is Maureen McCarthy Slagle, I am the City ADA and Training Coordinator. I just wanted to bring you up to speed...I spoke with Ann Costas today and she is the School District ADA Coordinator, as you probably know. The district has received a complaint from the Office for Civil Rights at Webster School. The good news is that for a school that we have just spent \$450,000 on that is the school that the complaint is against...I say that sort of "tongue and cheek" but the complaint actually alleged...it was filed in September and it alleged that there was no elevator that there was only one accessible parking space that there were issues as to the ramp. I believe those were the three complaints and so on the good news side we obviously have the elevator, we have accessible parking spaces...at the time the complaint was filed the woman had alleged that there was just one space and that a teacher had used that space all day. There are two spaces, the teacher does use one space but she is entitled to...she has a mobility impairment as well. The issue that...I am telling you all of this because there is...there actually may be a concern regarding this. As it stands right now, the accessible parking is located maybe five or ten feet away from an accessible entrance to the building. That entrance opens up into a foyer into a corridor where there are classrooms that is on the side of the building. The main entrance, which is also accessible, is probably about twenty-five or thirty feet maybe longer...I am a poor judge of distance.

Chairman Herbert asked where are the parking spots.

Ms. Slagle replied in the back of the school is the parking/playground area there was actually a space that was quartered off for parking and gated. The rest of the lot is used for parking. The issue is that for this particular woman and others in her situation we are...because of where the parking is located...the parking spots...there is a considerable distance to walk to the main entrance in the back. You would have to walk down and around and down a ramp at least twenty feet. The issue is that an individual with a mobility impairment and particularly in wintertime when there is maybe ice and slush and so on has to walk through the elements (ice, snow, rain sleet) because there is an accessible entrance literally maybe five or ten feet from the parking space it is a much easier way to get in...in terms of being out of the elements. The concern...there is where it gets semi-complicated...is because of the security issues this is not a public entrance this door will be locked and my understanding is that the security cameras are being installed this week at Webster School. It will be a buzzing system for anyone coming into the building. Those cameras are being installed in the main entrance. Her complaint...and I have not seen it as yet...this is based on a conversation with Ann but she had alleged access issues in terms of having to go that distance in the elements and being unable to do so because there was ice and snow...weather condition issues out there. I actually went to the school last week with

Ann...there was in fact some slush and puddles and snow and things in that path between the parking and the main entrance. That is a maintenance issue it is not a major problem...it obviously could be fixed. But nonetheless it would still...it needs to be addressed. Ann is checking with the Office for Civil Rights now to discuss the security issues which supercede whether it is an access issue or the safety of the kids from my perspective as ADA Coordinator...and I said this at the school the security issue is priority.

Mr. Matuszewski stated I would just like to comment that it is my understanding that has to provide an accessible path of travel from parking to an entrance I do not believe we are discriminating against the disabled person and it is probably inappropriate to take up the committee's time and maybe this is something we could go through separately but I think there are two ways to approach this. Certainly one is to cut and try legal approach the other one is the sympathetic and we need to do both. Maybe we could make some sort of accommodations to the other entrance but we would have to somehow resolve the issue of security quickly.

Ms. Slagle stated the quick solution if we were to go this route and we do not have to necessarily one solution possible would have been or would be to install a camera and buzzer here at that entrance five feet away from the parking. I do not think we are in violation of any law having done what we did in putting the parking spaces here. We do have a fully accessible entrance there. This entrance, again, is accessible as well. But I had concerns when I went over to the school with Ann and in looking at this parking space and seeing a fully accessible entrance five feet away but then requiring people to go through the elements down the extra distance to the main entrance. On a legal side, we have met the requirements of the law under the practical/sympathetic side. We will have to figure this out.

Alderman Thibault asked where is this person who is a teacher now parking.

Ms. Slagle replied she parks in one of the two accessible spots next to this.

Alderman Thibault asked more or less the same place as this other person is talking about.

Ms. Slagle replied in the affirmative.

Alderman Thibault asked but is that something that maybe the janitors could make sure that walk is shoveled.

Ms. Slagle replied in the affirmative.

Alderman Thibault stated I would think that is the easiest solution to that problem...to make sure that walk is properly take care of.

Ms. Slagle stated that is one solution. The other thing in this is actually it is very suprising that this woman filed a complaint at all because her arrangement at this point is that she call the school ahead of time and they actually unlock this door and the janitor meets her there when she is coming in. So she is using this entrance but because the Feds are involved I just wanted to let you know that this has happened. Ann is addressing it...she has been on the phone with the Office for Civil Rights. She does need to do a report for them, which will include pictures and an explanation of the current situation so we are working on it.

Alderman Thibault stated but again, if we take care of this will that in fact make this mute. If in fact, the Federal Government and the State feels that we have done our best...if we make sure and through Building Services you can be sure that these guys do this that is an absolute...the first thing they do when they get there is to clean that area so that this person can get in there. If we do that then we are legal.

Chairman Herbert stated we should let Maureen and the ADA people work with the architect and see what we can come to some resolution that is satisfactory.

Ms. Slagle stated if any school were going to have a complaint filed against them and I say this sort of "tongue and cheek" but this is the school to have it. You have truly done quite a bit to improve access there so I am feeling pretty confident about that.

Chairman Herbert asked at this point we do not need any kind of motion this is more telling us what is going on and we appreciate that, Maureen, thank you very much. This was just an FYI so that we do not get surprised in the future.

Engineer Clougherty asked what is the procedure for filing a suit and where does it go and how does it end up in our laps.

Ms. Slagle replied the complaint was filed with the Office for Civil Rights, which is part of the U.S. Department of Education. Basically, anyone could file a complaint directly to the closest regional office, which is in Boston. They, in turn, process the complaint and they notify the School District.

Engineer Clougherty asked but the complaint was filed in September. Did the individual bring this to anyone's attention with the School District's ADA Coordinator while we were doing the construction on the parking lot. It should be



noted for the record that parking lot is brand new. All of the parking spaces are new. I find it disconcerting that the teacher brings this up...

Ms. Slagle stated it is not the teacher it was a parent. She had actually filed a complaint with the Disabilities Rights Center which is a legal services office in Concord a year ago...it will actually be two years this summer on the same issue. This was before any of the work was done...the elevator, new accessible parking and the accessible entrance at the gym. At that point, plans for the elevator were in the works and plans for the outside work as well and I spoke with her and with the Disabilities Rights Center and they did not pursue it as a legal issue because at that point we were talking about getting the scope of work drawn up.

Chairman Herbert stated she was in a public hearing here and she is quite aware of the work that has been done.

Ms. Slagle stated I was very surprised that she actually...

Alderman Thibault asked do you think she will bring it up again.

Ms. Slagle replied she could and she certainly has the right to.

Chairman Herbert stated let them work on it and we have been forewarned that there is somebody has brought this up. What they will do, they will do. We can only discuss it with them.

Alderman Thibault stated all I am trying to say is if we have complied with the law and we are on solid ground then the only other thing I would ask is that if he tells Public Building Services that they must clean that path this is it.

Ms. Slagle stated we have spoken with the principal about that and he has talked with his staff as well. There are a lot of different options for a solution.

Chairman Herbert addressed item 7 of the agenda:

Central & West Heat & Ventilation Improvements Phase V --

Engineer Clougherty stated the project continues along and nearing completion at West High School with the exception of punchlist items, Central High School is nearing substantial completion. We have gone through the majority of the classroom areas and done a punch out of those areas. We are working on balancing the HVAC system currently and working out the "bugs" if you will.

Alderman Thibault asked maybe this is all taken care of but I am a long ways from the East Side at Central High School but it just so happens that I have a very good friend who is a teacher there and she called me in December about a problem that she was having there. I talked to Frank about this and Kevin also and matter of fact I talked with Kevin again this morning on it and will have to find out if it was resolved. In that room it was freezing...I believe it was in the James Building but I am not sure of the names of these buildings. Not the new section of the school but the building that is on this side.

Chairman Herbert asked the oldest building, the classical.

Alderman Thibault asked I do not know all I am telling you is do you know where Practical Arts is the building right in front of that north is that the James Building.

Engineer Clougherty replied that is the classical.

Alderman Thibault stated maybe I am getting those names wrong but she called me and she told me that they are freezing in there.

Chairman Herbert asked what is the room number did she say.

Alderman Thibault stated the room number is 29. I called Public Building Services at the time and they told me we know about it and we are going to take care of it. The next day she calls me again at 10:00 in the morning. I told her that I was going to go right over there. All the kids were in there with jackets and it was about 45 degrees in that room.

Chairman Herbert asked did you visit in December or was that yesterday.

Alderman Thibault replied it was in December and it was freezing in that room so I called Public Building Services then and they said they would take care of it right away. Come to find out it looked like somebody...at least that is what I heard...I could be wrong...but I heard somebody had evidently shut off a valve that was not letting heat get into that room and that is all it was but the point is for two days these kids were freezing and the teachers were freezing. I have not heard anymore and I do not know if it is because she thought I did not do what I should have done. I will be talking to her within the next few days.

School Cmte. Member Leonard asked Tim, could you take off the nozzle.

Engineer Clougherty replied we do not like to remove the nozzles in case there us potential...you have to be able to shut it off quickly in case it is flooding the area.

Chairman Herbert stated my daughter goes there and I call her “posse” she has about six girls and between the six of them whatever happens in that school I hear about that afternoon. There is one room in that building that is and has been cold for some reason and that is room 16.

Alderman Thibault stated maybe it is 16 I am not sure. But I called several times and matter of fact I talked with Kevin about it this morning not remembering the number of the room I asked Kevin if it was taken care of and he said that he had not heard of any more complaints so maybe it is taken care of.

Chairman Herbert stated my kids tell me that the rest of the building is fine for some mysterious reason there is one room that is cold.

Alderman Thibault stated I would keep tract of it.

Chairman Herbert stated it sounds like a valve thing or a window thing because it is just this one room. Right next to it, the room is fine so maybe a window that somebody is...

Engineer Clougherty asked in all honesty we find windows in those buildings open all the time. I do not understand why the teachers are opening the windows or if they are opening them why they are leaving them open.

Chairman Herbert stated I called you guys on...

Engineer Clougherty stated I had a room flood late last week and asked why the window was open and that is why the pipe broke. That was a brand new copper pipe and the building is eighty years old if there is a problem with the structure with the air filtration from the outside...so there was a window left open I can guarantee that.

Chairman Herbert stated I was across the street for Christmas dinner and I looked out the window and in the James Building there was a window wide open. So here it was Christmas and I called the Police because nobody answered over at the Highway and it was vacation and in forty minutes there was a white van over there and somebody got in and closed the window. This was one of those tall windows.

Engineer Clougherty stated it was \$200 worth of a van showing up and closing the window. It is eventually something to think about when those things get called in on the weekend if it is a false alarm on a burglary system because a teacher wanted to get in...these guys get paid \$200 for a minimal call you are interrupting their weekend they get four hours overtime or whatever it is so it is costing us all money.

Alderman Thibault asked would it be proper to maybe alert all of the superintendents of all these schools or the principals of all these schools and maybe a directive to all the teachers that to make sure their rooms are closed when they leave there.

Engineer Clougherty replied I do not think that is my area of expertise.

Chairman Herbert stated I will bring it up tomorrow and maybe have Adamakos or somebody ship out an order to make them know but it does not necessarily mean it was teachers. Kids come in on an afterschool activity...

Alderman Thibault asked before the teacher leaves for the day should they look at that. It would be a lot easier than the principals going through all this.

Chairman Herbert stated Norm; we just had a little discussion in reference to various heating issues because you get complaints on rooms being cold. We have pointed out and I will do it tomorrow at Building and Sites...people are leaving windows open. Remember there was a water break last Monday on Central Practical Arts Building and it was a brand new heating unit they just put it in as far as Phase V I assume...and you could see the pipe split and the water went all over the place and went downstairs and it was a mess. But Tim is saying here that basically there was a window left open right next to this brand new unit and there is the cause of the break.

Alderman Thibault asked is there a way to alert everyone...the principals of all these schools to make sure that their school is secure before they leave. I am sure they are going to forget some but to me repetition is the thing. If you keep telling people to look at it eventually it sinks in and they do look at it.

Chairman Herbert stated you couldn't do anything about the kids.

Alderman Pinard asked a suggestion to Mr. Tanguay is why do you not send a memo yourself as the superintendent of schools it would probably carry more weight than the principals.

Mr. Tanguay replied I would do that.

Chairman Herbert asked do we have somebody in the schools at night maybe ServiceMaster that could check to make sure the windows are not open. If it gets open after 11:00 then it will stay open.

Alderman Thibault stated that is a good point maybe the custodians more than anyone could be made aware that when they check the room to make sure all the windows are closed.

Engineer Clougherty stated that is part of their contract. I will talk with Barbara and see what kind of plan they have.

Chairman Herbert addressed item 8 of the agenda:

NORESCO Performance Contract --

Engineer Clougherty stated the NORESCO Performance Contract is in the process of closeout. We are still going through some financial issues in conjunction with the School District as well as a final closeout on the project manuals and training and things like that. I did not provide an update because there is not a lot of change. That is going to go on for a little while with the magnitude of this contract.

Chairman Herbert addressed item 9 of the agenda:

Roofing Projects - Weston & Manchester School of Technology --

Alderman Pinard asked School of Technology is that all complete and done and checked for leakage, the roofing.

Chairman Herbert stated Tim is about ready to give us his update.

Engineer Clougherty stated the Weston Elementary School is complete. We have yet to verify that the punchlist is complete that is why we are listing it at 99% complete. I believe it turned out very well. We have not had any roof leaks or any reports of roof leaks that I am aware of. I have heard satisfaction from the staff at Weston relative to the roof. The roofing repairs from the Manchester School of Technology are nearing completion. I know that last month we had some problems with the lead-time on the translucent light panels from Kalwall from Manchester. I have spoken with them directly those panels will be on site and ready for installation during the week of February 12<sup>th</sup>...so in about three weeks we should be very close to beginning the final phase of completion on that.

Alderman Thibault asked so Tim, next month you should give us an idea of where we are at with that.

Engineer Clougherty replied in the affirmative and stated I am hoping next month that I can report that they are just working on punchlist items...they are 99% complete.

Chairman Herbert stated there is some money in this upcoming CIP plugged in for MST, right, is that roofing.

Engineer Clougherty replied in the negative and stated we budgeted for a replacement of some of the heating and ventilation equipment and the request added for MST.

Chairman Herbert asked do we have any roofing money in this CIP budget that is...

Engineer Clougherty replied we have balances from the project that you are looking at FY01 funding that we are actually using to do design and put out bids on the McDonough School, Parkside and Central High School Industrial Arts Building within about four or five weeks.

Chairman Herbert asked that would be bids to do what.

Engineer Clougherty replied to replace those roofs.

Chairman Herbert stated but we do not have any money...

Engineer Clougherty stated we have a balance...as you can see on page 9A the contingency in there is roughly \$860,000 that is not enough money to cover all of those roofs. We have requested that the balance to supplement that \$860,000 to do the roofs I just mentioned as well as additional roofs. So basically, we have enough money to do the design. They are already under contract to do the design. We are going to be putting it out to bid. We will not be able to execute...

Chairman Herbert asked what schools were those, Tim.

Engineer Clougherty replied right now McDonough, Central High School Industrial Arts Building and Parkside Middle School.

Alderman Pinard stated you do not have Green Acres on here and they have a problem (on 11A).

Engineer Clougherty stated that is the asbestos we are talking about the roof. I just spoke about the McLaughlin roof I will talk to you right after I get an update.

Chairman Herbert addressed item 10 of the agenda:

Facility Audit --

Engineer Clougherty stated the Facility Audit we are happy to say is complete. As we all know on December 18, 2000 we did a final presentation of Phase II to the Citizens Task Force on Facilities, the School Board and the Board of Mayor and Aldermen. At least with the result and content of the report the Highway Department was pleased. I do not know if Fred Matuszewski has anything to say about that...

Mr. Matuszewski replied I am delighted it is over with. It was a learning experience.

Chairman Herbert stated I attended that session where Fred and the other architect from Goffstown...it was very interesting and we will see how we are going to do. Speaking of that, I do not want to get into any detail here at all but depending on what is eventually brought to the Board of Mayor and Aldermen for funding requests we are late in the game here what are you going to do if anything if you have money to execute some renovations...whatever is done there is nothing in the CIP or anywhere to execute anything that has been recommended.

Engineer Clougherty replied as far as action on recommendation we probably would be looking to allocate some monies to do a feasibility study and to preliminary engineering. We would be...we are too late in the game right now...bottom line...to be starting any new construction if we are talking about additions or even new buildings.

Chairman Herbert stated so in the real world we are looking at best at maybe next November or something along those lines for any kind of request for proposals for actual construction projects...that is if you get some funding.

Engineer Clougherty replied in the affirmative.

Mr. Matuszewski stated what you would be looking at is identification of priority items...prioritization of issues. Certainly an identification of a track do we take and a master plan and that first needs to be done so that you can then approach each of the projects in an order of importance or logical progression.

Alderman Thibault stated just in talking this morning with Wayne Robinson there is something about the CIP funds that this year there is not going to be a lot of money coming out of that because it is already all encumbered as I understand it

this morning. So I do not think it is something that we should look for any great numbers this year maybe next year but not this year.

Chairman Herbert stated well this fiscal year of course ends in July so...

Alderman Thibault stated unless you have money that was already in there before. As I understand this morning in meeting with Wayne Robinson and some of the other issues that we had through Southern NH Planning and through some of the other things I sit on Wayne was saying "are you kidding me, CIP is over burdened as it is". So I do not believe that if you did not have any money identified in there last year I do not think you will get it this year. That is what I am trying to say. The thing would be to present whatever things you want to do in the coming year or next year so that it could be identified in next year's CIP because from what I heard this morning we are going to have some problems with what we have there now.

Chairman Herbert stated that discussion has not been had yet not with the School Department anyway. I have some questions about...I would like to see a presentation on all the information that leads to that recommendation that you are hearing. What was the annual capital outlay five years ago, do you remember what our annual outlay was.

Alderman Thibault replied five years ago I was not here so I would not even know.

Chairman Herbert asked three years ago, Hank...ten, eleven, twelve...

Alderman Thibault replied I do not know.

Chairman Herbert stated the City's cash flow has increased 42 million dollars a year in the last 3 years.

Alderman Thibault stated but so has our bills. We pay like you do.

Chairman Herbert stated but the point is that cash flow is the item that services debt and...

Alderman Thibault stated but CIP is a project that identifies problems that are going to be coming up and what I am trying to tell you from what I saw this morning at a meeting is that there have been so many projects that have been identified in CIP for this year that they will have a hard time to fund what we have leave alone any new things. That is what I am saying.



Chairman Herbert stated I am hearing that we are looking at a 12 or 13 million-dollar annual cap and I have some questions about that estimate. I am not buying it...in other words...not right off the top. I am willing to be convinced but with that big a jump in cash flow I am wondering why our cap has not gone up much. I can understand reasons why...you want to be conservative, you might want to set money aside in funds in order to prepay to knock your debt down and all of that but nobody has ever explained anything to us.

Alderman Thibault stated I do not think that is ever an issue...the projects that have been identified are probably way over what we have in CIP. This is what I am trying to say.

Chairman Herbert asked you mean over the 13 million-dollar cap.

Alderman Thibault replied in the affirmative and stated already.

Chairman Herbert stated and I am saying I want to understand where the 13 million-dollar figure comes from in a cap.

Alderman Thibault stated you had a right to attend that meeting.

Chairman Herbert stated as an old stockbroker I can read a bond and I have read them. We will get at it soon enough.

Chairman Herbert addressed item 11 of the agenda:

Asbestos Abatement - McDonough & Green Acres Schools --

Engineer Clougherty stated this project is complete. We hope to report at the next meeting with all the required signatures for signoff to closure.

Chairman Herbert asked you do not need a vote at this point, you are not coming to us for the signoff yet.

Engineer Clougherty replied in the negative and stated I have to give you that sheet with all the signatures.

Chairman Herbert stated then this would be off the list pretty soon then.

Chairman Herbert addressed item 12 of the agenda:

CHS/WHS Electrical Improvements --

Engineer Clougherty stated the work at Central High School is expected to be complete within about a week. We will be starting at West High School on Monday if they have not already started there. The project is going very well. I heard a lot of teachers and staff talking about their satisfaction with being able to actually use the outlets now and not have to worry about fuses blowing or circuit breakers being overloaded.

Chairman Herbert stated I know for a fact that Central High School Industrial Arts building it has been a help.

Chairman Herbert addressed item 13 of the agenda:

McLaughlin Middle School Addition --

Engineer Clougherty stated I have received 99% plans as of today on the Middle School Addition. We are looking to finalize those plans and send them out to contractors by Wednesday of next week. We are looking to bid the project sometime around the third week of February...between the second and third week of February.

Chairman Herbert asked when you say bid it I am not sure exactly what that means.

Engineer Clougherty replied actually we have received quotes from the contractors on their estimates to provide the construction services identified.

Chairman Herbert asked how many qualified bidders get this information do you know. When you put work out like this do you send out requests for...

Engineer Clougherty replied what we do is I put a notice out that we are receiving prequalification upon the following projects or on this project and that was done back in early November. I received applications up until the first of December. Our pre-qualification committee met and decided who based on the applicants we would disqualify to do the work and then I sent out letters two weeks ago to the contractors that we identify as being qualified to take on a project of this magnitude.

Chairman Herbert asked how many is that.

Engineer Clougherty replied I do not know on the top of my head...I think it is eight or ten.

Chairman Herbert stated I am just curious how big the boot was.

Alderman Pinard asked do you have a target date to start construction after people bid.

Engineer Clougherty replied like I said we are planning on bidding around the second or third week of February. It will probably take about a month or so to finalize contract documents, do pre-construction meetings and things like that so we would be looking for the contract to start as soon as possible. Obviously weather will play a factor. Being it is February the ground is frozen and the first thing that they are going to do is break into the site so breaking ground. We are probably looking at an April 1<sup>st</sup> timeframe.

Chairman Herbert stated we have another project on our list that we watch.

Engineer Clougherty stated we are still discussing and obviously it will be complete for the opening of school in 2002. We are still working on some scheduling issues i.e. how long will it take them to do the addition to the kitchen, will there be any work next summer on that kitchen or if they could get it done this summer then I could set a completion date somewhere around June 30<sup>th</sup> so that we could make sure the area is totally clean. Clean up all of the loose ends of the project and turn it over to the School District so you could begin occupying and moving furniture and things like that.

Alderman Thibault asked Tim, is there a way you could keep in touch with the superintendent to let him know exactly where this thing is on and where it is at so that he can in fact plan his thing around it.

Engineer Clougherty stated that is not a problem at all. If you would like me to contact you directly or do you want to...

Alderman Thibault stated maybe a monthly report to keep the superintendent informed.

Mr. Tanguay asked do we have a CPM to go with that project for the timeline to be met.

Engineer Clougherty replied not yet.

Mr. Tanguay asked does that include FF&E also.

Engineer Clougherty replied the FF&E would be bid after as a separate package. In the 4.5 million-dollar request through CIP, FF&E is included in there.

Chairman Herbert asked on the million dollars or the million and a quarter the cash items on the CIP list...the schools have a whole bunch of smaller items that are kind of jockeying for position...that is a pretty dynamic list. If somebody has...if we get information on the school side that maybe at one school the principal would rather have an interest in doing something that we may not know about yet and as a result you do not know about it. How do we do that, do we just give you a call or do we put it on Building and Sites or...

Engineer Clougherty replied in this stage of the game if a principal wants something...let's say they have a big room they want to put a partition in it and make two offices out of it or something like that...we typically do not carry a contingency fund throughout the year to take care of situations like that. So we try to identify it right up front in the CIP process and identify it as a project prioritize it with the rest of the projects. We do not want to put something like that ahead of maybe fixing a leaking roof. That is something that we had talked with Mr. Chapman about potentially identifying a contingency fund like that or with that list of our priorities and shuffling priorities throughout the year we have the ability to do that through the SCIP Committee to shuffle those funds.

Chairman Herbert stated I am just trying to get a sense. I remember they wanted to be specific to give you an idea to think about.

There being no further business to come before the committee, on motion of Alderman Thibault, duly seconded by Alderman Pinard, it was voted to adjourn.

A True Record. Attest.

Clerk of Committee